

# FY 2023 NATIONAL SURVEY OF STATE INTELLECTUAL AND DEVELOPMENTAL DISABILITIES AGENCIES' EMPLOYMENT AND DAY SERVICES

## INTRODUCTION

Welcome to the FY 2023 National Survey of State Intellectual and Developmental Disabilities Agencies' Employment and Day Services. This is a longitudinal study commissioned by the Administration on Intellectual Developmental Disabilities to analyze day and employment service trends between FY 1988 and the current data collection year for individuals with intellectual disabilities and closely related conditions.

1. All survey questions focus on information from FY 2023. **Please use your state's 2023 fiscal year as the basis for your report.** If data is not available for this period, please supply information from your most recent fiscal year and specify the time span used.
2. This survey also allows you to edit your data from FY 2022. You must be logged into the online survey to see your states' 2022 response. Previously submitted data for most variables can be found at [www.statedata.info](http://www.statedata.info)
3. Data provided by your state will be included on the website [www.statedata.info](http://www.statedata.info) as well as in the report *StateData: The National Report on Employment Services and Outcomes*.
4. This survey requests information on the total number of individuals served in employment and day services funded or monitored by your agency. This would include services funded by another state agency (such as the Medicaid agency) even though your state agency does not provide or directly contract for the service.
5. Please do not include employment and day services that are conducted on the grounds of residential facilities with **16 or more** residents.
6. If you have questions concerning the survey, please email or call your survey contact or these members of our research staff:
  - Agnes Zalewska, Project Manager, [agnes.zalewska@umb.edu](mailto:agnes.zalewska@umb.edu)
  - Jean Winsor, Principal Investigator at (716) 406-9780, [jean.winsor@umb.edu](mailto:jean.winsor@umb.edu)

**Please finalize your state's response by September 13, 2024.**

## GENERAL CONTACT INFORMATION

This survey was sent to you because you are the Director of your state Intellectual and Developmental Disabilities (IDD) agency, or because you were listed as a contact for our previous survey. Our current data collection is for FY 2023.

Please supply the following information on how to contact the staff member who coordinated your state's response to the survey and any additional staff who provided information for the survey. Please provide:

1. State survey coordinator name, title, address, email, phone, fax
2. Contact information for additional staff who provided information from the survey. Fields for name, title, address, email, phone, fax
3. You can add the contact information for multiple staff members in the online survey.

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**This survey is collecting data for your state fiscal year 2023 (FY 2023).**

Please specify the dates of the fiscal year you are reporting on:

From \_\_\_\_\_ to \_\_\_\_\_

## I. FY 2023 TOTALS FOR ALL EMPLOYMENT AND DAY SERVICES

**This survey collects information on individuals who participated in a day or employment service funded or monitored by your agency during the fiscal year.**

- Counts should include any Medicaid funded, state funded, or other funded service for which referral, program monitoring, or case management are provided by your agency.
- Day and employment services include all day and employment services except those conducted on the grounds of residential facilities with 16 or more residents.

For **Question 1**, list the unduplicated total count of individuals who participated in day and employment services funded or monitored by your agency during the fiscal year. An unduplicated total count means that individuals served in day and employment services are only counted once even if they receive more than one service.

**1. Total unduplicated number of individuals served in employment and day services in your state in FY 2023:** \_\_\_\_\_

a. Which of the following best describes your answer to question 1?

- Response to question 1 is a year-end total (the cumulative total of all individuals who received an employment and/or day service at any point during the year)
- Response to question 1 is from a specific point in time (e.g., the number who received an employment and/or day service in June 2023)

**2. Of the total number of individuals served in employment and day services, is your state able to determine the number of individuals who are working in a paid integrated job in the community?**

- Yes
- No (Skip to question 3)

a. Of the total number of individuals served in employment and day services what is the total number who are working in a paid integrated job in the community?

\_\_\_\_\_

**3. Which of the following sources did your state agency use to report the total unduplicated number of individuals served in employment and day services?**

**Check all that apply:**

Source
<input type="checkbox"/> The number of individuals designated for service in provider contracts
<input type="checkbox"/> Service funding records (e.g., number receiving funding by service)
<input type="checkbox"/> Case management records
<input type="checkbox"/> Data collected at the individual level on employment outcomes
<input type="checkbox"/> Data collected at the provider level on services provided
<input type="checkbox"/> Other sources. Please list any other sources used by your state to collect data on day and employment services funded or monitored by your agency.

a. Which of the checked categories above was your primary source of information?

\_\_\_\_\_

**4. Please enter the total number of dollars spent on employment and day services for individuals funded or monitored by your state IDD agency in FY 2023. Please round to the nearest dollar:**  
\$ \_\_\_\_\_

a. Which of the following sources did your state agency use to fund employment and day services in FY 2023:

Source	For each source checked how many dollars from this source were spent on employment and day services?
<input type="checkbox"/> Title XIX Medicaid Waivers	
<input type="checkbox"/> State, county, or local IDD funds	
<input type="checkbox"/> Other (self-pay, JTPA, grants, DD Council, etc.)	
<b>Total</b>	

**5. Does your state agency maintain a waiting list for employment and day services?**

- Yes
- No (Skip to next section)
- Don't know (Skip to next section)

a. Total number of individuals waiting for employment and day services in FY 2023: \_\_\_\_\_

Comments on the totals for all employment and day services:

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## II. INTEGRATED EMPLOYMENT SERVICES

List the total count of individuals who received integrated employment services funded or monitored by your agency during FY 2023.

*Integrated employment services include both (a) job development services (including discovery and career planning as part of a job development process) that are intended to directly result in paid integrated employment and (b) services to maintain paid integrated employment (including job training, job coaching (both individual and group), ongoing supports, and services for self-employment).*

Counts should include integrated employment services for which referral, program monitoring, or case management are provided by your state IDD agency and/or state Medicaid authority.

**Please do not include services provided by your state vocational rehabilitation agency or education agency.**

**1. Does your state agency fund or monitor integrated employment services?**

- Yes
- No (Skip to next section)

**a.** Total number of individuals receiving integrated employment services in FY 2023: \_\_\_\_\_

**b.** Of the total number of individuals in FY 2023 who received integrated employment services, can you provide the number of individuals receiving individual integrated employment services?

- Yes, can provide the number below.
- No, don't have that information.

**c. (IF YES)** The total number of individuals receiving individual integrated employment services is \_\_\_\_\_

**d.** Of the total number of individuals in FY 2023 who received integrated employment services, can you provide the number of individuals receiving group supported employment services?

- Yes, can provide the number below.
- No, don't have that information.

**e. (IF YES)** The total number of individuals receiving group employment services is \_\_\_\_\_

**f.** Does your state have a short-term employment service (i.e., job development, and discovery and career planning as part of a job development process) that is intended to result in an integrated employment outcome?

- Yes
- No (Skip to next section)
- Don't know (Skip to next section)

**2. Is your state able to determine the total number of individuals served in integrated employment services who are working in a paid integrated job in the community?**

- Yes, can provide the number below.
- No (Skip to question 3)

**a.** Of the total number of individuals in FY 2023 who received integrated employment services, how many are working in paid integrated jobs in the community? \_\_\_\_\_

**b.** Of the total number of individuals in FY 2023 working in paid integrated jobs in the community can you provide the number of individuals who were working in individual integrated jobs?

- Yes, can provide the number below.
- No, don't have that information.

**c. (IF YES)** Total number of individuals working in paid integrated jobs in the community working in individual integrated jobs \_\_\_\_\_

**d.** Of the total number of individuals in FY 2023 working in paid integrated jobs in the community can you provide the number of individuals who were working in group supported jobs?

- Yes, can provide the number below.
- No, don't have that information.

**e. (IF YES) Total number of individuals working in paid integrated jobs in the community working in group supported jobs \_\_\_\_\_**

**f. Of the total number of individuals in FY 2023 working in paid integrated jobs in the community, can you provide the number of individuals who were self-employed?**

- Yes, can provide the number below.
- No, don't have that information.

**g. (IF YES) Total number of individuals working in paid integrated jobs in the community who were self-employed \_\_\_\_\_**

**3. Are there individuals with IDD who are not included in your response to Section II question 1a, that receive long term integrated employment services which are funded and/ or monitored by another entity in your state (i.e., Vocational Rehabilitation, Department of Education/local school system, Department of Mental Health, etc.)? Do not count time limited services such as job development and Discovery.**

- Yes
- No (Skip to question 4)

**a. If yes, which agencies (check all that apply)**

- Department of Vocational Rehabilitation
  - How many individuals? \_\_\_\_\_
- Department of Education/local school system
  - How many individuals? \_\_\_\_\_
- Department of Mental Health
  - How many individuals? \_\_\_\_\_
- Other (please specify) \_\_\_\_\_
  - How many individuals? \_\_\_\_\_

**4. Please enter the total number of dollars spent on integrated employment services for individuals funded or monitored by your state IDD agency in FY 2023. Please round to the nearest dollar. \$ \_\_\_\_\_**

a. Which of the following sources did your state agency use to fund integrated employment services in FY 2023. Check all that apply.

	For each source checked how many dollars from this source were spent on integrated employment services?
<input type="checkbox"/> Title XIX Medicaid Waivers	
<input type="checkbox"/> State, county, or local IDD funds	
<input type="checkbox"/> Other (self-pay, JTPA, grants, DD Council, etc.)	
<b>Total</b>	

**Comments on the FY 2023 totals for integrated employment services:**

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### III. FACILITY-BASED WORK SERVICES

List the total count of individuals who received facility-based work services funded or monitored by your agency during FY 2023. *Facility-based work services include all employment services which occur in a setting where the majority of employees have a disability, and occur in setting where continuous job-related supports and supervision are provided to all workers with disabilities. This service category is typically referred to as a Sheltered Workshop, Work Activity Center, or Extended Employment program and includes facility based pre-vocational services.*

Counts should include facility-based work services for which referral, program monitoring, or case management are provided by your state IDD agency and/or state Medicaid authority. Please do not include services provided by your state vocational rehabilitation agency or education agency.

**1. Does your state agency fund or monitor facility-based work services?**

- Yes
- No (Skip to next section)

a. Total number of individuals receiving facility-based work services in FY 2023: \_\_\_\_\_

**2. Are there individuals with IDD who are not included in your response to section III question 1a, that participate in long term facility-based work services which are funded and/ or monitored by another entity in your state (i.e., Vocational Rehabilitation, Department of Education/local school system, Department of Mental Health, etc.)? Do not count time limited services.**

- Yes
- No (skip to question 3)

**a. IF YES:** Which entities funded/monitored long term facility-based work services. (Check all that apply)

- Department of Vocational Rehabilitation
  - How many individuals? \_\_\_\_\_
  - No, don't have that number.
- Department of Education/local school system
  - How many individuals? \_\_\_\_\_
  - No, don't have that number.
- Department of Mental Health
  - How many individuals? \_\_\_\_\_
  - No, don't have that number.
- Other (please specify \_\_\_\_\_)
  - How many individuals? \_\_\_\_\_
  - No, don't have that number.

**3. Total number of dollars spent on facility-based work services for individuals funded or monitored by your state IDD agency in FY 2023. Please round to the nearest dollar \$ \_\_\_\_\_**

**a.** Which of the following sources did your state agency use to fund facility-based work services in FY 2023:

Source	For each source checked how many dollars from this source were spent on facility-based work services?
<input type="checkbox"/> Title XIX Medicaid Waivers	
<input type="checkbox"/> State, county, or local IDD funds	
<input type="checkbox"/> Other (self-pay, JTPA, grants, DD Council, etc.)	
<b>Total</b>	

**Comments on the FY 2023 totals for facility-based work services:**

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## IV. NON-WORK SERVICES

**Non-work services include all day services that support an individual to participate in activities in a community or in a program setting where they do not receive pay. Some states differentiate these services into community-based non-work services and facility-based non-work services. Other states do not have the ability to separate those services within their documentation system.**

**1. Total (unduplicated) number of individuals receiving all non-work services in FY 2023 \_\_\_\_\_**

### IV. CB. COMMUNITY-BASED NON-WORK

*Community-based non-work services include all services that are explicitly focused on supporting people with IDD to participate in individually chosen and scheduled activities and at locations in the community that members of the general community typically participate in and access. Activities may include volunteer work; postsecondary, adult, or continuing education; accessing community facilities such as the library, gym, or recreation center; any activities that people with and without disabilities do in their spare time. May include activities that support career exploration, wrap around work time, or serve as a retirement option. This service is sometimes referred to as Community Life Engagement, Community-Based Day or Community-Based Non-Work.*

**List the total count of individuals who received community-based non-work services funded or monitored by your agency during the fiscal year.**

Counts should include community-based non-work services for which referral, program monitoring, or case management are provided by your state IDD agency and/or state Medicaid authority. Counts should not include services that are provided in the community as part of a facility-based non-work program.

**1. Does your state agency fund or monitor community-based non-work services?**

- Yes
- No (Skip to next section)

**a. (IF YES)** Total number of individuals receiving community-based non-work services in FY 2023: \_\_\_\_\_

**b.** Of the total number of individuals in FY 2023 who received community-based non-work services, how many are in individual community-based services?

- Yes, can provide the number below.
- No, don't have that information.

**c. (IF YES)** How many individuals in FY 2023 who received community-based non-work services are in individual community-based services? \_\_\_\_\_

**d.** Of the total number of individuals in FY 2023 who received community-based non-work services, can you provide the number who are in group **community-based** services?

- Yes, can provide the number below.
- No, don't have that information.

e. **(IF YES)** How many individuals in FY 2023 who received community-based non-work services are in group community-based services? \_\_\_\_\_

**2. Total number of dollars spent on community-based non-work services for individuals funded or monitored by your state IDD agency in FY 2023. Please round to the nearest dollar \$\_\_\_\_\_**

a. Which of the following sources did your state agency use to fund community-based non-work services in FY 2020:

Source	For each source checked how many dollars from this source were spent on community-based non-work services?
<input type="checkbox"/> Title XIX Medicaid Waivers	
<input type="checkbox"/> State, county, or local IDD funds	
<input type="checkbox"/> Other (self-pay, JTPA, grants, DD Council, etc.)	
Total	

**Comments on the FY 2023 totals for community-based non-work services:**

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**IV-FB. FACILITY-BASED NON-WORK**

*Facility-based non-work services include all services that are located in a setting where the majority of participants have a disability. These activities include but are not limited to psychosocial skills development, activities of daily living, recreation, and/or professional therapies (e.g., occupational, physical, and speech therapies). Individuals may participate in community outings and activities, but the majority of an individual's time is spent in the program setting, and continuous supports and supervision are provided to all participants with disabilities. This service category is also referred to as Day Activity, Day Habilitation, and Medical Day Care programs.*

**List the total count of individuals who received facility-based non-work services funded or monitored by your agency during the fiscal year.**

Counts should include facility-based non-work services for which referral, program monitoring, or case management are provided by your state IDD agency and/or state Medicaid authority.

**1. Does your state agency fund or monitor facility-based non-work services?**

- Yes
- No (Skip to next section)

a. **(IF YES)** Total number of individuals receiving facility-based non-work services in FY 2023: \_\_\_\_\_

**2. Total number of dollars spent on facility-based non-work services for individuals funded or monitored by your state IDD agency in FY 2023. Please round to the nearest dollar \$\_\_\_\_\_**

a. Which of the following sources did your state agency use to fund facility-based non-work services in FY 2020:

Source	For each source checked, how many dollars from this source were spent on facility-based non-work services?
<input type="checkbox"/> Title XIX Medicaid Waivers	
<input type="checkbox"/> State, county, or local IDD funds	
<input type="checkbox"/> Other (self-pay, JTPA, grants, DD Council, etc.)	
<b>Total</b>	

**Comments on the FY 2023 totals for facility-based non-work services:**

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## V. OTHER EMPLOYMENT AND DAY SERVICES

**List the total count of individuals who received employment and day services that do not match the descriptions for the previous five service categories.**

Please include services here that you are unable to categorize under the previous service types. Please include a definition of the service in the comments section.

**1. Does your state agency fund or monitor other employment and day services?**

- Yes
- No (Skip to next section)

a. **(IF YES)** Total number of individuals served in other employment and day services in FY 2023: \_\_\_\_\_

2. If individuals are served in other employment and day services please identify the services:

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3. Total number of dollars spent on other employment and day services for individuals funded or monitored by your state IDD agency in FY 2023. Please round to the nearest dollar \$\_\_\_\_\_

a. Which of the following sources did your state agency use to fund other employment and day services in FY 2023:

Source	For each source checked how many dollars from this source were spent on other employment and day services?
<input type="checkbox"/> Title XIX Medicaid Waivers (VI 3a Title XIX)	
<input type="checkbox"/> State, county, or local IDD funds	
<input type="checkbox"/> Other (self-pay, JTPA, grants, DD Council, etc.)	
Total	

Comments on the FY 2023 totals for other employment and day services:

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